



## Overseas Mission Preparation Checklist

1. **Completed application**
  - Signed by applicant
  - Due 90 days before departure
2. **In Case of an Emergency (ICE)**
  - Signed by doctor
  - Send one copy to the USA office
  - Travel with a copy
  - Due 90 days before departure
3. **Waiver of liability**
  - Signed by applicant
  - Notarized
  - Due 90 days before departure
4. **Assignment of Authority and Declaration of Information**
  - Signed
  - Notarized
  - Due 90 days before departure
5. **FRM Disclosure and Authorization**
  - Filled out and signed
  - Payment of \$50 for processing
6. **South Sudan visa application**
  - Submit completed visa application to the South Sudan Embassy
- Completed South Sudan Visa application
  - On one sided paper
- Passport
  - Must be valid for at least 180 days from date of arrival in South Sudan
- Two passport size photos
- Money Order for \$160
- Payable to "Embassy of the republic of South Sudan"
- Submit 45 days before departure
- Send copy of visa to FRM office 30 days before departure
7. **Reference forms**
  - Given to two individuals and one pastor
  - Your application will not be considered until your three references are received
8. **Code of Conduct**
9. **Non-refundable deposit of \$500**
10. **A copy of passport and driver's license**
11. **Proof of vaccinations**
12. **International health insurances**
  - Give documentation from your insurance
  - Give documentation from Good Neighbor Insurance